

NORTHERN RIVERS KART CLUB INC  
Trading as



## Annual General Meeting agenda

<b>Date:</b>	Tuesday 18 <sup>th</sup> October 2022
<b>Time:</b>	6:30pm
<b>Place:</b>	Lismore Height Bowling Club

Item	Description	Responsible
1	Welcome and introductions Note: Independent Chair	President
2	Apologies	Secretary
3	Acceptance of minutes of previous annual general meeting	Secretary
4	President report	President
5	Acceptance of annual report	Chairperson
6	Treasurer's report	Treasurer
7	Acceptance of financial statements	Secretary
8	Questions to Executive Committee	Chairperson
9	Chairperson declares all positions vacant	Chairperson
10	Election of Executive Committee members	Chairperson
11	Election of Committee members	Elected Executives
12	Meeting close	Chairperson

Following the close of this meeting – there will be general meeting to welcome new committee, hand over any urgent matters to be dealt with before end of year. Agenda for this meeting will be emailed out 7 days prior.